

**WHITE OAK WATER SUPPLY CORPORATION**  
**Minutes of Board of Directors Meeting**  
**March 21, 2024**

The Board of Directors (the “Board”) of White Oak Water Supply Corporation (the “Corporation”) held a meeting at 25003 Pitkin Rd., Suite D600, Spring, Texas 77386, in accordance with the duly posted notice of meeting, and the roll was called of the duly constituted officers and members of said Board, as follows:

Mike Engle	-	President
LeQuintiss Taylor	-	Vice President
Jaime Gutierrez	-	Secretary/Treasurer
Robert Simpson	-	Asst. Secretary/Asst. Treasurer
Todd Sullivan	-	Director

All of said members were present, except Director Taylor and Director Gutierrez, who were absent, thus constituting a quorum.

Also, present was Henry Journey and Mike Williams of Municipal Operations & Consulting, Inc. (“MOC”); Kayla Ray of Myrtle Cruz Inc. (“Myrtle Cruz”); and Joshua Zientek and Daniel Scruggs of Mitchell, Zientek & Scruggs, LLP (“MZSLLP”).

**CALL ROLL**

Director Engle called the meeting to order and called roll of those present.

**COMMENTS FROM THE PUBLIC**

There were no comments from the public.

**MINUTES OF PRIOR BOARD OF DIRECTOR MEETING(S)**

Mr. Zientek presented the minutes from the January 25, 2024, Regular Meeting. Upon a motion by Director Simpson, seconded by Director Sullivan, the Board voted unanimously to approve the minutes, as presented.

**BOOKKEEPER’S REPORT**

Ms. Ray presented the Bookkeeper’s Report and checks for payment, a copy of which is attached hereto as **Exhibit A**. After a review of budgetary line items related to office supplies, postage, and billing, the Board concurred with moving the Lonestar Groundwater Conservation District Permit Fee out of office supplies and to the Lonestar Groundwater Conservation District Expense Category. Director Engle then moved to approve the Bookkeeper’s Report and the checks presented. Director Sullivan seconded the motion and the motion passed unanimously.

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**OPERATOR'S REPORT**

Mr. Journey presented and reviewed the Operator's Report, a copy of which is attached hereto as **Exhibit B**. There was discussion related to the Lead and Copper Rule Revisions and Drought Contingency Plan. After this review, Director Engle moved, and Director Simpson seconded, to approve the Operator's Report and authorize mailing of the revisions to the Drought Contingency Plan, as discussed, to the Texas Public Utilities Commission. The motion passed unanimously.

**ENGINEER'S REPORT**

There was no written Engineer's Report or updates at this time. Director Engle noted that the Corporation's Engineer should review the water plant in order to determinate methods to increase deliverability. Mr. Williams explained that there may be an opportunity to receive capacity from Chateau Woods Municipal Utility District.

**COMMUNICATIONS/IT CONSULTANT'S REPORT**

Ms. Ray explained that the previously approved credit was made by Touchstone.

**DIRECTORS' REPORTS**

There were no updates at this time.

**UPDATE ON ANNUAL MEETING AND DIRECTORS' ELECTION PROCEDURES**

Mr. Zientek provided an update on the Corporation's scheduled annual meeting. After a review of the president's message, as prepared by Director Engle, Director Simpson moved, and Director Sullivan seconded, to cancel the director's election, declare the unopposed candidate elected (Director Sullivan), adopt the related resolution, authorize mailing and posting of the legally required items for the annual meeting, and authorize the Corporation's consultants to take any other actions necessary related to the annual meeting. The motion passed unanimously.

**ATTORNEY'S REPORT**

Mr. Zientek noted that the prior Form 990s were all filed and are being processed by the IRS. Director Sullivan provided an update from Axley and Rode advising that they may be available to prepare the Corporation's Form 990 for FYE 2023. Director Sullivan moved, and Director Engle seconded, authorized approval of the preparation of the Form 990 by Axley and Rode, subject to preparation and execution of a contract, approved by MZSLLP, with the Corporation and that the total fees associated therewith being less than those previously paid by the Corporation. The motion passed unanimously.

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EXECUTIVE SESSION PURSUANT TO TEXAS GOVERNMENT CODE, SECTION 551.071, et. seq.;

The Board did not enter Executive Session.

DISCUSS PENDING AND FUTURE BUSINESS, INCLUDING UPCOMING MEETING/EVENT SCHEDULES

Mr. Zientek reminded the Board that the Corporation's Annual Meeting is scheduled for April 25, 2024, at 6:30 p.m. to be followed by a special meeting at 6:40 p.m.

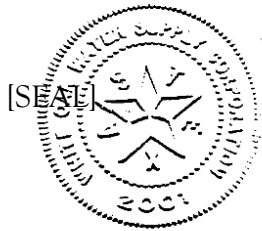
ADJOURN

There being no further matters to come before the Board, the meeting was adjourned.

Passed and approved this 25th day of April 2024.

WHITE OAK WATER SUPPLY CORPORATION

/s/ Jaime Gutierrez  
Secretary, Board of Directors



LIST OF EXHIBITS

- Exhibit A - Bookkeeper's Report
- Exhibit B - Operator's Report