

**WHITE OAK WATER SUPPLY CORPORATION**  
**Minutes of Board of Directors Meeting**  
**October 24, 2024**

The Board of Directors (the “Board”) of White Oak Water Supply Corporation (the “Corporation”) held a meeting at 25003 Pitkin Rd., Suite D600, Spring, Texas 77386, in accordance with the duly posted notice of meeting, and the roll was called of the duly constituted officers and members of said Board, as follows:

Mike Engle	-	President
LeQuintiss Taylor	-	Vice President
Jaime Gutierrez	-	Secretary/Treasurer
Robert Simpson	-	Asst. Secretary/Asst. Treasurer
Todd Sullivan	-	Director

All of said members were present, except Directors Gutierrez and Sullivan, who were absent, thus constituting a quorum.

Also, present was Henry Journey of Municipal Operations & Consulting, Inc. (“MOC”); Kayla Ray of Myrtle Cruz Inc. (“Myrtle Cruz”); Tony Sarman of Baxter & Woodman Inc. (“BW”); and Daniel Scruggs of Mitchell, Zientek & Scruggs, LLP (“MZSLLP”).

**CALL ROLL**

Director Engle called the meeting to order and called roll of those present.

**COMMENTS FROM THE PUBLIC**

There were no comments from the public.

**MINUTES OF PRIOR BOARD OF DIRECTOR MEETING(S)**

Mr. Zientek resented the minutes from the August 26, 2024, Regular Meeting. Upon a motion by Director Simpson, seconded by Director Taylor, the Board voted unanimously to approve the minutes, as presented.

**STATUS OF INSURANCE PROPOSALS**

The Board considered the renewal proposal for the Corporation’s insurance. After this review, Director Taylor moved, and Director Simpson seconded, to approve the renewal proposal without the cybersecurity coverage. The motion passed unanimously.

**BOOKKEEPER’S REPORT**

Ms. Ray presented the Bookkeeper’s Report and the checks for payment, a copy of which is attached hereto as **Exhibit A**. Next, the Board reviewed the proposed revised budget. Director Taylor moved to approve the Bookkeeper’s Report and payment of the invoices contained therein, including through 2096. Director Simpson seconded the motion and the motion passed

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unanimously.

**OPERATOR'S REPORT**

Mr. Journey presented and reviewed the Operator's Report, a copy of which is attached hereto as **Exhibit B**. There was a review of accountability numbers and Mr. Journey explained that the required filings related to the Lead and Copper Rule Revisions were complete. Next, Mr. Journey reviewed a quote for fence repair in the amount \$2,500. After a review of the quote, Director Taylor moved to approve the Operator's Report and the fence repair in the amount of \$2,500 from Imperial Fencing. Director Simpson seconded the motion and the motion passed unanimously.

**ENGINEER'S REPORT**

Mr. Sarman noted that BW is completing the pressure tank inspection and coordinating with MOC. The Board requested that confirmation of the District's insurance values be completed to show both 3,000 and 7,000 pressure tanks as opposed to two (2) 3,000 tanks. Next, Mr. Sarman presented a technical report regarding the system's water capacity.

**COMMUNICATIONS/IT CONSULTANT'S REPORT**

There were no additional updates at this time.

**DIRECTORS' REPORTS**

There were no additional reports from the Directors.

**ATTORNEY'S REPORT**

Mr. Zientek noted that the status of the Corporation's prior Form 990s was still being investigated. The Board concurred that the next meeting would be scheduled for December 5, 2024, at 6:30 p.m.

**EXECUTIVE SESSION PURSUANT TO TEXAS GOVERNMENT CODE, SECTION 551.071, et. seq.;**

The Board did not enter Executive Session.

**DISCUSS PENDING AND FUTURE BUSINESS, INCLUDING UPCOMING MEETING/EVENT SCHEDULES**

The Board considered the Corporation's upcoming meeting schedule including scheduling around the upcoming holiday season.

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ADJOURN

There being no further matters to come before the Board, the meeting was adjourned.

Passed and approved this 5th day of December, 2024.

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/s/ Jaime Gutierrez  
Secretary, Board of Directors



LIST OF EXHIBITS

- Exhibit A - Bookkeeper's Report
- Exhibit B - Operator's Report