

WHITE OAK WATER SUPPLY CORPORATION
Minutes of Board of Directors Meeting
June 20, 2024

The Board of Directors (the “Board”) of White Oak Water Supply Corporation (the “Corporation”) held a meeting at 25003 Pitkin Rd., Suite D600, Spring, Texas 77386, in accordance with the duly posted notice of meeting, and the roll was called of the duly constituted officers and members of said Board, as follows:

Mike Engle	-	President
LeQuintiss Taylor	-	Vice President
Jaime Gutierrez	-	Secretary/Treasurer
Robert Simpson	-	Asst. Secretary/Asst. Treasurer
Todd Sullivan	-	Director

All of said members were present, except Director Sullivan, who was absent, thus constituting a quorum.

Also, present was Henry Journey of Municipal Operations & Consulting, Inc. (“MOC”); Kayla Ray of Myrtle Cruz Inc. (“Myrtle Cruz”); and Joshua Zientek of Mitchell, Zientek & Scruggs, LLP (“MZSLLP”).

CALL ROLL

Director Engle called the meeting to order and called roll of those present.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

MINUTES OF PRIOR BOARD OF DIRECTOR MEETING(S)

Mr. Scruggs presented the minutes from the April 25, 2024, Special Meeting. Upon a motion by Director Taylor, seconded by Director Gutierrez, the Board voted unanimously to approve the minutes, as presented.

SAN JACINTO RIVER AUTHORITY RATE REVIEW

There were no updates at this time.

APPROVE FORM 990 FOR FISCAL YEAR ENDED DECEMBER 31, 2023;

Mr. Zientek reminded the Board that it was previously approved that Axley & Rode would complete the Corporation’s annual financial report and Blazek & Vetterling would complete the Corporation’s Form 990 for the Fiscal Year End of December 31, 2023. The Board reviewed the draft annual financial report and deferred action at this time to allow the Form 990 to be completed.

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BOOKKEEPER'S REPORT

Ms. Ray presented the Bookkeeper's Report and the checks for payment, a copy of which is attached hereto as **Exhibit A**. The Board considered options for mitigating costs associated with bank service fees and the Corporation's budget. Director Taylor moved to approve the Bookkeeper's Report, payment of the invoices contained therein, and payment of the invoice to Axley & Rode in the amount of \$750. Director Gutierrez seconded the motion and the motion passed unanimously.

OPERATOR'S REPORT

Mr. Journey presented and reviewed the Operator's Report, a copy of which is attached hereto as **Exhibit B**. After a review of the water usage amounts, bacteriological samples taken, a proposed merchant agreement, and the process by which a builder deposit is refunded, Director Gutierrez moved to approve the Operator's Report and authorize signature of the merchant agreement. Director Simpson seconded the motion and the motion passed unanimously.

ENGINEER'S REPORT

Director Engle reviewed the written reports which were emailed to the Board prior to the meeting. He additionally discussed the interconnect between the Corporation and Montgomery County Municipal Utility District No. 99. He recommended utilizing the interconnect after review of the agreement to confirm its terms.

COMMUNICATIONS/IT CONSULTANT'S REPORT

The Board considered the purchase of a new device for Director Taylor. Director Engle moved, and Director Simpson seconded, to authorize purchase of a new device in an amount not to exceed \$600 and reimbursement upon presentation of a receipt of purchase. The motion passed unanimously. Director Taylor advised that he would begin preparation of an email notification list for the Corporation.

DIRECTORS' REPORTS

There were no additional reports from the Directors.

UPDATE ON ANNUAL MEETING AND DIRECTORS' ELECTION PROCEDURES

There were no additional items which were not resolved during the annual meeting.

ATTORNEY'S REPORT

Mr. Zientek noted that the status of the Corporation's prior Form 990s was still being investigated.

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EXECUTIVE SESSION PURSUANT TO TEXAS GOVERNMENT CODE, SECTION 551.071, et. seq.;

The Board did not enter Executive Session.

DISCUSS PENDING AND FUTURE BUSINESS, INCLUDING UPCOMING MEETING/EVENT SCHEDULES

The Board noted that the next schedule regular meeting was August 22, 2024, at 6:30 p.m.

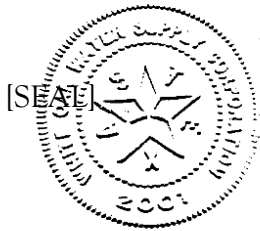
ADJOURN

There being no further matters to come before the Board, the meeting was adjourned.

Passed and approved this 26th day of August, 2024.

WHITE OAK WATER SUPPLY CORPORATION

/s/ Jaime Gutierrez
Secretary, Board of Directors



LIST OF EXHIBITS

- Exhibit A - Bookkeeper's Report
- Exhibit B - Operator's Report