

WHITE OAK WATER SUPPLY CORPORATION
Minutes of Board of Directors Meeting
August 26, 2024

The Board of Directors (the “Board”) of White Oak Water Supply Corporation (the “Corporation”) held a meeting at 25003 Pitkin Rd., Suite D600, Spring, Texas 77386, in accordance with the duly posted notice of meeting, and the roll was called of the duly constituted officers and members of said Board, as follows:

Mike Engle	-	President
LeQuintiss Taylor	-	Vice President
Jaime Gutierrez	-	Secretary/Treasurer
Robert Simpson	-	Asst. Secretary/Asst. Treasurer
Todd Sullivan	-	Director

All of said members were present, except Director Simpson, who was absent, thus constituting a quorum.

Also, present was Henry Journey of Municipal Operations & Consulting, Inc. (“MOC”); Kayla Ray of Myrtle Cruz Inc. (“Myrtle Cruz”); Tony Sarman of Baxter & Woodman Inc.; and Joshua Zientek of Mitchell, Zientek & Scruggs, LLP (“MZSLLP”).

CALL ROLL

Director Engle called the meeting to order and called roll of those present.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

MINUTES OF PRIOR BOARD OF DIRECTOR MEETING(S)

Mr. Zientek resented the minutes from the June 20, 2024, Special Meeting. Upon a motion by Director Sullivan, seconded by Director Taylor, the Board voted unanimously to approve the minutes, as presented.

SAN JACINTO RIVER AUTHORITY RATE REVIEW

There were no updates at this time.

STATUS OF ANNUAL FINANCIAL REPORT, REVIEW AND APPROVE FORM 990;

Mr. Zientek reminded the Board that Tex. Bus. Org. Code Sec. 22.352 requires that the Corporation maintain current and accurate financial records and, additionally, prepare and approve an annual financial report. The Board reviewed the previously prepared Annual Financial Report prepared by Axley & Rode. Next, the Board reviewed the draft Form 990 for FYE 2023. Director Sullivan moved, and Director Taylor seconded, to approve the Annual Financial Report, Form 990

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for FYE 2023, authorize Director Engle to sign on behalf of the District, and authorize filing. The motion passed unanimously.

AUTHORIZE SOLICITATION FOR INSURANCE PROPOSALS

After a review of the expiration terms of the Corporation’s current insurance policy, Director Taylor moved, and Director Gutierrez seconded, to authorize Director Sullivan to solicit a renewal proposal. The motion passed unanimously.

BOOKKEEPER’S REPORT

Ms. Ray presented the Bookkeeper’s Report and the checks for payment, a copy of which is attached hereto as **Exhibit A**. Director Taylor moved to approve the Bookkeeper’s Report and payment of the invoices contained therein, including Check Nos. 2038-2079. Director Gutierrez seconded the motion and the motion passed unanimously.

OPERATOR’S REPORT

Mr. Journey presented and reviewed the Operator’s Report, a copy of which is attached hereto as **Exhibit B**. There was a review of accountability numbers and an update on the litigation involving the San Jacinto River Authority (“SJRA”). Next, Mr. Journey presented a quote for fence repair in the amount \$2,500. The Board requested that additional bids be solicited. After a review of pictures of the Corporation’s interconnect, Director Gutierrez moved to approve the Operator’s Report. Director Sullivan seconded the motion and the motion passed unanimously.

ENGINEER’S REPORT

Mr. Sarman reviewed the Water System Capacity Evaluation, the Hydropneumatic Tank (“HPT”) Evaluations, the and the Engineer’s Report, a copy of which is attached as **Exhibit C**. He reviewed a proposed, rough schedule for the recommended maintenance and improvements in 2025, including solicitation of bids. The Board concurred that MOC would conduct the recommended iron-reducing bacteria (“IRB”) testing. Director Sullivan moved, and Director Gutierrez seconded, to approve the Engineer’s Report. The motion passed unanimously.

COMMUNICATIONS/IT CONSULTANT’S REPORT

Director Taylor presented an update on member email contact lists.

DIRECTORS’ REPORTS

There were no additional reports from the Directors.

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ATTORNEY'S REPORT

Mr. Zientek noted that the status of the Corporation's prior Form 990s was still being investigated. He mentioned that a specific IRS form would need to be completed in order for the Internal Revenue Service ("IRS") to provide an update to MZSLLP. Director Sullivan moved, and Director Taylor seconded, to authorize MZSLLP to research the required form and Director Engle to execute said form, if needed. The motion passed unanimously.

EXECUTIVE SESSION PURSUANT TO TEXAS GOVERNMENT CODE, SECTION 551.071, et. seq.;

The Board did not enter Executive Session.

DISCUSS PENDING AND FUTURE BUSINESS, INCLUDING UPCOMING MEETING/EVENT SCHEDULES

After consideration of the directors' availability for upcoming meeting dates, the Board concurred that the next board meeting would be on October 24, 2024, at 6:30 p.m.

ADJOURN

There being no further matters to come before the Board, the meeting was adjourned.

Passed and approved this 24th day of October, 2024.

WHITE OAK WATER SUPPLY CORPORATION

/s/ Jaime Gutierrez
Secretary, Board of Directors



LIST OF EXHIBITS

- Exhibit A - Bookkeeper's Report
- Exhibit B - Operator's Report
- Exhibit C - Engineer's Report